

813 Canal Street  
@ Gold's Gym Plaza  
Manchester, NH 03101



4 Bud Way #9  
aka Vantage Point 3  
Nashua, NH 03063

## **Welcome to Manchester Acupuncture Studio**

Manchester Acupuncture Studio (MAS) is one of many community acupuncture clinics established in the country who are members of the People's Organization of Community Acupuncture (POCA). POCA is a multi-stakeholder cooperative whose mission is to make acupuncture affordable for nearly everyone, while promoting a sustainable business model that works for patients and practitioners. To jump on board, learn more about the cooperative and to find POCA member clinics near you, visit [www.pocacoop.com](http://www.pocacoop.com)

### **We Have a Sliding Scale**

We offer treatments on a sliding scale of \$15-\$35 with an additional one-time \$10 consultation fee for the first appointment. You decide what you can afford. There is never any need to prove your income. Our only goal is for you to be able to find out how useful acupuncture can be for you. Acupuncture is most effective for current health concerns when it is done frequently and regularly. We've found this to be especially true at the beginning of a course of treatment.

Acupuncture is a PROCESS. It is very rare for any person to be able to resolve a problem completely with one treatment. Frequent treatment is much more likely to lead to relief. Your acupuncturist will suggest a course of treatment based on the intensity and duration of your health concern. Twice a week is usually the minimum needed to get some momentum moving ahead with speed for a health issue – though more frequent visits are common for short periods of time if the problem is quite intense. If you don't come in often enough or for enough treatments, acupuncture may not work as well for you.

### **We Treat in a Community Room**

We believe a group setting has many benefits: it's easier for friends and family to come in together and it allows patients to keep their needles in as long as they want. Most people learn after a few treatments when they feel 'done' or 'cooked'. This can take anywhere from twenty minutes to an hour or two.

The treatment room is meant to remain a quiet space for you and others to rest, sleep and sort it all out. Its atmosphere exists through our patients relaxing together. We appreciate everyone's presence...we find this kind of collective stillness a rare and valuable thing. Maintaining this reservoir of calm requires very little talking in the clinic space – including by us. If you would like to speak to your acupuncturist one-on-one at great length, please let us know. We can arrange for time in the office.

### **Our Commitment to You**

We want our community to be welcoming to all different kinds of people. We want to give you the tools to take care of your own health in a safe environment with skilled, experienced practitioners. We will always be available to listen to any advice and/or feedback you may have about MAS. We will do all of this with a sense of humor and help from you as well. Please enjoy the space and time to do your work. We're happy you're here.

– **The Whole MAS Staff & Family**



POCA\*  
PEOPLE'S ORGANIZATION of  
COMMUNITY ACUPUNCTURE

Date: \_\_\_\_\_

Name: \_\_\_\_\_ Preferred nickname: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Gender or Preferred Gender Pronoun: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_

Occupation: \_\_\_\_\_

Medical Doctor (primary): \_\_\_\_\_

Have You Had Acupuncture Previously?  Yes  No

How Did You Hear About Us?: \_\_\_\_\_

### Main Complaint

1. \_\_\_\_\_

When did this start? \_\_\_\_\_

Heat makes it	better	no change	worse
Cold makes it	better	no change	worse
Damp weather	better	no change	worse
Exercise/Activity	better	no change	worse

Does this pain/issue  
interfere with  
your work?  
(circle one)

YES or NO

Please rate the intensity of this complaint from **0** being **none** to **10** being the **worst you can imagine**.  
Mark **B** for when intensity is at its **BEST** and **W** for when intensity is at its **WORST**.

0<-----1-----3-----5-----7-----9----->10

### Secondary Complaint

2. \_\_\_\_\_

When did this start? \_\_\_\_\_

Heat makes it	better	no change	worse
Cold makes it	better	no change	worse
Damp weather	better	no change	worse
Exercise/Activity	better	no change	worse

Does this pain/issue  
interfere with  
your work?  
(circle one)

YES or NO

Please rate the intensity of this complaint from **0** being **none** to **10** being the **worst you can imagine**.  
Mark **B** for when intensity is at its **BEST** and **W** for when intensity is at its **WORST**.

0<-----1-----3-----5-----7-----9----->10

Are there any other concerns you'd like us to know about? \_\_\_\_\_

Do you have any trouble sleeping? \_\_\_\_\_

Do you wake up tired in the morning? \_\_\_\_\_

Do you have any trouble digesting your food? \_\_\_\_\_

How often do you move your bowels? \_\_\_\_\_ with ease? \_\_\_\_\_

Do you feel like you have enough energy to get through the day? \_\_\_\_\_

Is there anything else you'd like us to know about you? \_\_\_\_\_

## Financial Policy

MAS is a low-cost, high volume Community Acupuncture Clinic. Our fees are \$15-\$35 per treatment. You decide what you can pay at each visit. We will never ask for income verification and trust that you know best what you can afford to pay for your treatment. We make every attempt to make acupuncture available to as many people as possible at the most affordable rates. This is our mission.

Payment is expected at the time of your visit. We accept checks, cash, Visa & Mastercard. We ask that you be prepared to pay for your treatment each time you come in. At any time you may change the amount that you pay on the sliding scale up or down. If you need a receipt to submit to your insurance, please let us know. We'd also be happy to give you a cash receipt as well. Just ask.

We reserve an appointment time for you and ask that you call us if you cannot keep your appointment. In consideration of other folks who may be on a waiting list for appointments, we ask that you give us **at least 12 hours notice** in advance of an appointment that you'll not be able to keep.

**All appointments that are canceled with less than 12 hours notice, or are missed altogether without letting our front desk know, will be charged a \$10.00 fee payable at the next visit.**

We do also recognize that emergencies happen, and would be happy to consider these on an individual basis, of course. Thanks for understanding and in doing so, helping us to keep our fees as low as possible.

**I agree to the above policy:**

Print Name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

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## Informed Consent

Acupuncture involves the insertion of special needles into particular points on the body. The purpose of this treatment is to prevent or reduce pain and to help your body function better. There are some risks to treatment, including bruising of the skin and/or slight bleeding, weakness, fainting and aggravation of symptoms existing prior to acupuncture treatment. There is little to no risk of infection when all needles are sterile. **MAS uses only one-time use, sterile disposable needles. We do not reuse needles, even at different areas of the body for the same person.**

We do not provide primary care, nor Western (allopathic) medical care. Please see your medical doctor for those services and for routine check-ups. If you are pregnant, have a bleeding disorder, pacemaker, high blood pressure, seizure disorder, local infection or have been prescribed anticoagulant (blood thinning) medications like Coumadin, by signing below you state that you have informed your acupuncturist of such conditions.

**With this knowledge, I voluntarily consent to the above procedures.**

Print Name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_